COUNCIL MINUTES

COLLEGE OF OPTICIANS OF ALBERTA

Date: October 17, 2025
Time: 6:00-8:30 p.m.
Location: Zoom

Attendance:	Scott Smith	Olatunde Olatona	Tania Arora	Kirsty Vogelesang
	Raegan Cerisano	Kayla Walsh	Lindsay Ziegler	Oziren Ogbimi
	Pamela Lee	Lana Bentley	Laura Lazenby-Pashko	
	Tammy Kohut			
	Ruta Nuguse	Carrie Gronau	Sharon Uppal	

1. CALL TO ORDER AND RELATED BUSINESS

1.1 Pillars and Land Acknowledgement

Meeting called to order at 6:02 p.m.

1.2 Approval of Agenda

The agenda was approved as presented.

1.3 Approval of Minutes

The minutes were approved as distributed.

1.4 Conflict of Interest

No conflicts were declared.

2. GOVERNANCE AND AUDIT

2.1 President's Report
Laura Lazenby-Pashko provided a report for the Council. No questions were posed.

2.2 Governance and Audit Committee Report

Kayla Walsh presented the report for the Governance and Audit Committee for the previous quarter. No questions were posed.

2.3 Association of Opticians of Alberta – Memorandum of Understanding

Tammy Kohut provided an update to Council and advised that a letter will be issued confirming the termination of the AOA/COA Memorandum of Understanding, effective November 15, 2025.

- **Action Item:** Staff to send a letter acknowledging the termination of the memorandum of agreement to the AOA.

3. REGISTRATION AND COMPETENCE

3.1 Registration and Competence Committee Report

Tammy Kohut presented the Registration and Competence Committee report on behalf of Oziren Ogbimi. This covered the work completed for the previous quarter.

Motion 1.0: That Plan C, inclusive of the discussed additions and amendments, be recommended to Council for approval and implementation as follows:

- Each registrant would be required to complete two goals. One goal based on the standards of practice.
- Contact Lens Providers would be required to complete an additional goal based on a standard of practice specific to contact lenses the basic technical subject for any given year.
- One goal based on either a basic technical skill or college-directed learning.

Moved by: Raegan Cerisano. Seconded by: Tania Arora. Carried.

4. OPERATIONS UPDATE

4.1 Operational Report Q3

The CEO and Registrar provided an update to the Council on the operations of the College for Q3 2025.

- **Action Item**: Staff to implement a professional liability insurance audit for the 2026 renewal season.
- **Action Item**: Staff to provide a new version of the jurisprudence course for review after the Standards of Practice are approved.

Motion 2.0: That the Q3 Operational Report be approved as presented. Moved by: Scott Smith. Seconded by: Oziren Ogbimi. Carried.

4.2 Budget vs Actuals

Sharon Uppal, Accounting Manager, reviewed the budget to actuals for January to October 2025. No questions were posed.

4.3 Council Roundtable

The Council conducted a roundtable on various topics, including online dispensing, hosting webinars, and workforce planning.

- **Action Item:** Staff to review and come up with some ideas in terms of parameters that we can work within in terms of workforce planning, keeping in mind the regulatory mandate.
- **Action Item:** Staff to review the international and domestic numbers for PLAR in Alberta.

The meeting adjourned at 7:55 p.m.

Respectfully Submitted,

Kristie Murray
Recording Secretary