



COUNCIL MINUTES

Date: January 26, 2024

Time: 6:00 p.m. – 9:00 p.m.

Location: Zoom

Attendance: Margaret Cayenne Christina Logee Raegan Cerisano
Laura Lazenby-Pashko Olatunde Olatona Assad Choudhry
Scott Smith Lana Bentley Chinedu Ogbonna
Tammy Kohut Sharon Uppal Carrie Gronau
Kristie Murray

1. CALL TO ORDER AND RELATED BUSINESS

1.1 Pillars and Land Acknowledgement

The meeting was called to order at 6:00 a.m.

1.2 Approval of Agenda

Motion 1.0: That the agenda for the January 26, 2024 Council meeting agenda be approved. Moved by: Margaret Cayenne. Seconded by: Scott Smith. Carried.

1.3 Approval of Minutes

Motion 2.0: That the minutes for the October 29, 2023, Council meeting be approved. Moved by: Scott Smith. Seconded by: Assad Choudhry. Carried.

1.4 Conflict of Interest

No conflicts were declared by those in attendance.

2. OPERATIONS UPDATE

2.1 O4 Operational Report

The CEO and Registrar provided an update to the Council on the operations for Q4 of the College. Clarification on the amount of funds that will go into the contingency fund and the financial stability fund was provided. It was clarified that the final numbers will be determined once the audit is complete for 2023.

- **Action Item:** The COA Annual Update is to be held May 5, 2024.

Motion 3.0 That the Q4 Operational Report be approved as presented. Moved by: Scott Smith. Seconded by: Laura Lazenby-Pashko. Carried.

Motion 4.0: That Carrie Gronau, Deputy Registrar/Complaints Director, be appointed the COA's Complaints Director. Moved by: Margaret Cayenne. Seconded by: Olatunde Olatona. Carried.

3. GOVERNANCE AND AUDIT

3.1 Council Roundtable

The Council agreed that a good focus for 2024 is unregulated practice and that education and communication are key to the government and all opticians.

3.2 President Report

The President presented the report for the previous quarter to the Council. No questions were posed.

3.3 Governance and Audit Committee Report

The Chair of the Governance and Audit Committee gave an update on the work of the committee for the previous quarter.

Motion 5.0: That the amendment to the COA Bylaws sec. 4.04 be approved as presented. Moved by: Margaret Cayenne. Seconded by: Assad Choudhry. Carried.

Motion 6.0: To accept the proposed addition to the COA Governing Policies Policy 2.2 Recruitment and Selection as presented. Moved by: Margaret Cayenne. Seconded by: Assad Choudhry. Carried.

3.4 NACOR Update

The CEO and Registrar provided an update on the intention of NACOR to take over the administration of the national exams. Discussion on potential risks took place

Motion 7.0: That the COA divest of the national exam administrative responsibilities and have NACOR provide the National Exam as an independent service provider. Moved by: Laura Lazenby-Pashko. Seconded by: Scott Smith. Carried.

3.5 Governance Training

The intention is to bring in Jacquie Lesperance to facilitate a governance session in March in Edmonton.

- **Action Item:** Staff to invite JSL Consulting to facilitate governance training at the March 2024 Council Meeting in Edmonton.

4. REGISTRATION AND COMPETENCE

4.1 Registration and Competence Committee Report

The Chair of the Registration and Competence Committee reviewed the committee's work over the last quarter. No questions were posed.

Adjournment

The meeting adjourned at 7:40 p.m.

Respectfully Submitted,

*Kristie Murray
Recording Secretary*

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