

COUNCIL MINUTES

Date: June 25, 2023

Time: 11:00 – 2:00

Location: Zoom Videoconference

Attendance:	Christina Logee Laura Lazenby-Pashko Scott Smith Lana Bentley	Margaret Cayenne Lana Bentley Assad Choudhry Sharon Uppal	Chinedu Ogbonna Olatunde Olatona Reagan Cerisano Julie Therou Zechel
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1. CALL TO ORDER AND RELATED BUSINESS

1.1 Pillars and Land Acknowledgement

The meeting was called to order at 11:01 a.m.

1.2 Approval of Agenda

Motion 1.0: That the June 25, 2023, meeting agenda be approved. Moved by: Scott Smith. Seconded by: Chinedu Ogbonna Carried.

1.3 Approval of Minutes

Motion 2.0: That the March 31, 2023, draft Council meeting minutes be approved. Moved by: Reagan Cerisano. Seconded by: Assad Choudhry. Carried.

1.4 Conflict of Interest

No conflicts were declared by those in attendance.

2. GOVERNANCE AND AUDIT

2.1 President's Report

The COA President presented a report for the Council of the previous quarter. No questions were posed.

2.2 Governance and Audit Committee Report

The Chair of the Governance and Audit Committee presented a report of the committee's work in the previous quarter.

Motion 3.0: To accept the amendment to policy 1.1 of COA Governing Policies. Moved by: Scott Smith. Seconded by: Assad Choudhry. Carried.

2.3 Budget 2024 Approval

The draft 2024 budget as reviewed with the Council for approval. Account 5340 was amended from \$6000.00 to \$8000.00.

Motion 4.0: That the 2024 COA budget be approved with amendments. Moved by: Scott Smith. Seconded by: Laura Lazenby-Pashko. Carried.

2.4 Council Positions

Motion 5.0: That Christina Logee be approved as COA President for a one-year term. Moved by: Lana Bentley. Seconded by: Scott Smith. Carried.

Motion 6.0: That Lana Bentley be approved as COA Vice President for a one-year term. Moved by: Scott Smith. Seconded by: Olatunde Olatona. Carried.

Motion 7.0: That the Council accepts Rob Irwin's resignation from the COA Council. Moved by: Chinedu Ogbonna. Seconded by: Lana Bentley. Carried.

Motion 8.0: That the Council accepts Stacey Dube's resignation from the COA Council. Moved by: Reagan Cerisano. Seconded by: Chinedu Ogbonna. Carried.

2.5 Committee Selection and Chairs

The Council reviewed the committee structure and was asked to volunteer on one of the standing committees and select a chair for the Governance and Audit Committee, and the Registration and Competence Committee.

Motion 9.0: That the Governance and Audit Committee include the following members of the Council: Lana Bentley, Chinedu Ogbonna, Olatunde Olatona, and Scott Smith. Moved by: Margaret Cayenne. Seconded by: Olatunde Olatona. Carried.

Motion 10.0: That the Registration and Competence Committee include the following members of the Council: Margaret Cayenne, Scott Smith, Reagan Cerisano, Laura Lazenby-Pashko, Olatunde Olatona, and Assad Choudhry. Moved by: Laura Lazenby-Pashko. Seconded by: Chinedu Ogbonna. Carried.

Motion 11.0: That Lana Bentley be approved as Chair of the Governance and Audit Committee for a one-year term. Moved by: Chinedu Ogbonna. Seconded by: Margaret Cayenne. Carried.

Motion 12.0: That Margaret Cayenne be approved as Chair of the Registration and Competence Committee for a one-year term. Moved by: Scott Smith. Seconded by: Laura Lazenby-Pashko. Carried.

2.6 Draft Strategic Plan

The Council reviewed the draft 2024-2027 Strategic Plan to ensure it reflected the discussions at the strategic planning session. No changes were suggested. The draft strategic plan will be reviewed and finalized with the new CEO and Registrar once they are on-boarded and they will then be required to align operations with the strategic plan.

3. REGISTRATION AND COMPETENCE

3.1 Registration and Competence Committee

The Registration and Competence Committee Chair provided a report on the work completed by the committee for the previous quarter. No questions were posed.

4. OPERATIONS UPDATE

4.1 2023 Q2 Operational Report

The Acting CEO and Registrar reviewed the Q2 operational report with Council.

Motion 13.0: That the 2023 Q2 operational report be approved as presented. Moved by: Assad Choudhry. Seconded by: Olatunde Olatona. Carried.

- **Action Item:** Staff to inquire/consult with the new CEO/Registrar on whether the PLAR consultation is something the College can monetize.

4.2 Review Meeting Dates 2023/2024

Quarterly meetings are agreed to by all. In-person meetings and Zoom meetings should both still be used (preference would be a combination of both). It was suggested that eliminating Zoom completely was not preferred but the value of in-person discussions was agreed upon. In-person meetings should only be for important meetings or those considered to be important.

Two meetings will be in-person, one in Edmonton and one in Calgary, and two virtually, each year. If the president assesses that the drafted agenda may not warrant an in-person meeting as planned, then the council is to be consulted on whether to change to a virtual format. In-person meetings should have an extensive agenda to justify travel and additional costs. Plan for 2024 will be to hold Q2 and Q4 meetings virtually on Friday evenings and Q1 and Q3 meetings in-person (Q1 in Edmonton and Q3 in Calgary) on weekends.

The Q3 meeting, scheduled for October 15, 2023, conflicts with National Meetings. It is agreed that we will amend the Q3 meeting to in-person meeting to be held in Calgary on October 29, 2023.

4.3 Ad Hoc Committee Update

The committee has received weekly updates from the Vogel Group of candidates they have received for the CEO/Registrar position. The intent is for the interviews to be held in July with a preferred start date of September 1, 2023.

Adjournment

The meeting was adjourned at 1:30 p.m.

Respectfully Submitted,

Kristie Murray

Recording Secretary