

COUNCIL MINUTES

Date: March 31, 2023

Time: 5:00 – 8:00

Location: Zoom Videoconference

Attendance: Christina Logee Margaret Cayenne Chinedu Ogbonna
Rob Irwin Lana Bentley Olatunde Olatona
Jennifer Bertrand Julie Therou Zechel

Sent Regrets: Assad Choudhry

1. CALL TO ORDER AND RELATED BUSINESS

1.1 Pillars and Land Acknowledgement

The meeting was called to order at 5:06 p.m.

1.2 Approval of Agenda

Motion 1.0: That the March 31, 2023, meeting agenda be approved. Moved by: Margaret Cayenne, Seconded by: Chinedu Ogbonna Carried.

1.3 Approval of Minutes

Motion 2.0: That the January 31, 2023, draft Council meeting minutes be approved. Moved by: Margaret Cayenne. Seconded by: Chinedu Ogbonna. Carried.

1.4 Conflict of Interest

No conflicts were declared by those in attendance.

2. GOVERNANCE AND AUDIT

2.1 Governance and Audit Committee Report

The 2022 Audited Financial Statements were reviewed along with a proposed amendment to the Per Diem Policy 2.5 of the Finance and Audit Policies.

Motion 3.0: That the 2022 Audited Financial Statements be approved as presented. Moved by: Olatunde Olatona. Seconded by: Chinedu Ogbonna. Carried.

Motion 4.0: That the amendment to the Finance and Audit policy 2.5 Per Diems be approved as presented. Moved by: Margaret Cayenne. Seconded by: Rob Irwin. Carried.

2.2 Bill 10 Revisions to the Standards of Practice

A copy of the revisions will be sent to the Health Minister's office. Once the Minister has accepted the amendments, staff will post the revised standards and issue a communication to registrants. The Council discussed using the publication of the amended standards as an opportunity to highlight the restricted activity of dispensing and when opticians should be involved in the dispensing process.

Motion 5.0: That the revisions to the Standards of Practice be approved as presented. Moved by: Chinedu Ogbonna. Seconded by: Margaret Cayenne. Carried.

- **Action Item:** Staff to review opportunities to communicate with registrants about the restricted activity of dispensing.

3. REGISTRATION AND COMPETENCE

3.1 Registration and Competence Committee

The Registration and Competence Committee Chair provided a report on the work completed by the committee for the previous quarter. No questions were posed.

4. OPERATIONS UPDATE

4.1 2023 Q1 Operational Report

The CEO and Registrar reviewed the Q1 operational report with Council. The Council discussed communicating information from the operational reports to registrants, such as statistical data and complaint trends.

Motion 5.0: That the 2023 Q1 operational report be approved as presented. Carried. Moved by: Margaret Cayenne. Seconded by: Olatunde Olatona. Carried.

- **Action Item:** Staff to review opportunities to communicate additional operational highlights to registrants.

4.2 Review Meeting Dates 2023

Feedback provided included: That there be a minimum of three committee meetings per year and at the discretion of the committee based on the workload. Prefer to set the dates in advance with the number of council meetings not being a concern. The consensus was to have shorter meetings (4 hours) quarterly on Friday evenings.

Meetings will stay the same for the remainder of 2023. For 2024 we will move quarterly meetings to Friday evenings for four hours.

- **Action Item:** Staff to revise the annual planning calendar to reflect changes to the meeting schedule and post the revised calendar to Basecamp.

Adjournment

The meeting was adjourned at 7:30 p.m.

Respectfully Submitted,

Kristie Murray
Recording Secretary