

COUNCIL MINUTES



Date: January 10, 2022

Location: Zoom Videoconference

Attendance:

Margaret Cayenne	Stacey Dube	Sandra Blanchette	Christina Logee
Jennifer Bertrand	Lana Bentley	Olatunde Olatona	Assad Choudhry

Sent Regrets: Chinedu Ogbonna

1. CALL TO ORDER AND RELATED BUSINESS

1.1 Pillars and Land Acknowledgement

Meeting called to order at 9:15 a.m.

1.2 Approval of Agenda

No additions were made.

Motion 1.0: That the January 10, 2022 meeting agenda be approved. Moved by: Christina Logee.
Seconded by: Stacey Dube Carried.

1.3 Approval of Minutes

Motion 2.0: That the October 23-24, 2021 draft Council meeting minutes be approved. Moved by: Christina Logee. Seconded by: Assad Choudhry. Carried.

1.4 Conflict of Interest

No conflicts were declared.

2. STRATEGIC BUSINESS

2.1 President Report

The President report was reviewed for Council. No questions were posed.

2.2 Executive Director and Registrar Report

The CEO Registrar presented to quarterly operational report and budget update. It was requested to organize the complaint report by status so that resolved and dismissed are not necessary for discussion but for information only.

Submission to the Minister regarding Bill 46 was reviewed. Field Supervision was flagged a and the question posed to Council if it is a regulatory function and if so, how it serves the public interest. The information will be included in the submission to the Minister.

Roundtable discussion: There was general consensus that the Field Supervision item be further reviewed at the next council meeting

Motion 3.0: To approve the Bill 46 submission to the Minister as amended to reflect that item 5.3 of the activity analysis is under further investigation to assess the transition of the Field Supervision program from administration by the College. Identify that the COA has a transition plan for students that are currently enrolled in the program and that a final decision will be made at a future council meeting. Moved by: Sandra Blanchette. Seconded by: Assad Choudhry. Carried.

➤ **Action Item:** Field Supervision item to be included on the next Council meeting agenda.

2.3 Governance and Audit Report

The Governance and Audit committee report was reviewed. Recommendation from the committee was to accept the revised governing policies and the new Governance and Audit Committee terms of reference.

Motion 4.0: That the revised College of Opticians of Alberta Governing Policies for Bill 46 be approved. Moved by: Stacey Dube. Seconded by: Christina Logee. Carried.

Motion 5.0: That the Governance and Audit Committee Terms of Reference as presented. Moved by: Sandra Blanchette. Seconded by: Stacey Dube. Carried.

➤ **Action Item:** Draft a briefing with some options on how to deal with the vice -chair position at the next governance meeting.

2.4 COA Bylaws

Motion 6.0: To approve the COA bylaws reflecting the Bill 46 revisions. Moved by: Assad Choudhry. Seconded by: Stacey Dube. Carried.

2.5 Council Appointments

Council discussed current terms and previous policy that was put in place for transition from Alberta Opticians Association to College of Opticians of Alberta.

Motion 7.0: As part of transition to College of Opticians of Alberta, as of May 2022 current registered council member terms be reset as follows: registered council members currently on term one will be appointed for three years with the option of a second term and registered council members on term two will serve three years. Moved: Stacey Dube. Seconded by: Assad Choudhry. Carried. Abstentions 1.

3. REGULATORY BUSINESS

3.1 Registration and Competence Committee Report.

Council reviewed the report with a recommendation to approve the Jurisprudence Examination Blueprint and the new Registration and Competence Committee terms of reference.

Motion 8.0: That the Jurisprudence Examination Blueprint be approved. Moved by: Sandra Blanchette. Seconded by: Stacey Dube. Carried.

Motion 9.0: That the Registration and Competence Committee Terms of Reference be approved. Moved by: Assad Choudhry. Seconded by: Stacey Dube. Carried.

3.2 Register Changes

Motion 10.0: That the Register Changes be approved as amended. Moved by: Stacey Dube. Seconded by: Christina Logee. Carried.

3.3 Association Steering Committee Update and Discussion

The Executive Committee previously reviewed the structural and financial steps to separation. A special meeting was held, and resolution was passed for dissolving the society and staff will proceed with dissolution application. Financial considerations were previously discussed by Council approving a one-time grant in the amount of 179, 259.87. The committee then requested more funds upon receipt of the offer.

Motion 11.0: That the draft response to the Association Steering Committee be approved. Moved by: Christina Logee. Seconded by: Sandra Blanchette. Carried.

Adjournment

Meeting was adjourned at 12:43 p.m.

*Respectfully Submitted,
Kristie Murray
Recording Secretary*