

COUNCIL MINUTES

Date: June 14, 2021

Location: Zoom Videoconference

Attendance:

Margaret Cayenne Stacey Dube Olatunde Olatona Chinedu Ogbonna
Jennifer Bertrand Assad Choudhry

Sent Regrets: Lana Bentley, Sandra Blanchette, Christina Logee.

1. CALL TO ORDER AND RELATED BUSINESS

1.1 Pillars and Land Acknowledgement

Meeting called to order at 9:05 a.m.

1.2 Approval of Agenda

No additions were made.

Motion 1.0: That the June 14, 2021 meeting agenda be approved. Moved by: Stacey Dube. Seconded by: Assad Choudhry. Carried.

1.3 Approval of Minutes

Motion 2.0: That the May 2, 2021 draft Council meeting minutes be approved. Moved by: Olatunde Olatona. Seconded by: Stacey Dube. Carried.

Motion 3.0: That the e-Votes for Scope Expansion, Financial Policies, and the Database Transition be approved. Moved by: Assad Choudhry. Seconded by: Olatunde Olatona. Carried.

1.4 Conflict of Interest

No conflicts were declared.

2. STRATEGIC BUSINESS

2.1 President Report

The President report was reviewed for Council. No questions were posed.

2.2 Executive Director and Registrar Report

The Executive Director and Registrar quarterly statistics and budget update was reviewed.

Unified Licensure: Background information was provided on unified licensure A motion was made in 2019 to make a regulatory change in order to accommodate the NAIT students that were enrolled in the program at that time and how it could potentially impact them. We were to contact the Minister of Advanced Education to ensure the change did not negatively impact students and future registrations. The target date of August 2022 should be reviewed and that we communicate any possible extension of the date with stakeholders. There was a concern that this could impact labour mobility because not all provinces are seeking unified licensure.

- **Action:** Conduct further research on the impact of dual license across the country. Liaise with Ontario to find out how the dual licensure impacts their labour mobility and the schools.

Unified Licensure be tabled until we receive approval from the government for the regulatory change and have three years from that point to implement the new unified licensure.

- **Action:** That the next quarterly budget report update includes percentage amounts for easier review.

2.3 Governance Committee Reports

a) Finance and Audit Committee

The draft 2022 budget was reviewed with the Council.

Highlights: Professional Legal fees were given a cushion as the ACAO is seeing an increase in complaints; Per Diems was increased to allow for in-person meetings for 2022. Professional Development was removed for in 2021 but has been added to the 2022 budget;. Database IT has reduced significantly a the ACAO has gone with an out of the box, cloud-based solution; Wages were reduced to reflect the loss of a full-time employee but allows for a 3% cost of living increase.

Motion 4.0: That an amount equal to 20% (\$179, 259.87) of the 2022 operating budget be earmarked from the 2020 unrestricted assets for the purpose of developing a new association subject to receiving a plan for the use of funds for the Association Development Steering Committee by September 1, 2021. Moved by: Stacey Dube. Seconded by: Olatunde Olatona. Carried.

Motion 5.0: That the 2022 budget scenario two with a 20 % reduction in fees be approved. Moved by: Assad Choudhry. Seconded by: Chinedu Ogbonna. Carried.

Motion 6.0: That the maximum of \$50,000.00 be used for separation and strategic plan implementation. Moved by: Olatunde Olatona. Seconded by: Chinedu Ogbonna. Carried.

2.4 Succession Plan Approval

The amendments to the Draft Succession Plan were presented to Council. Highlighting the Council Norms was suggested as the updated change to reflect communication between staff and Council. It was noted that the Deputy Registrar would act as the interim Executive Director and Registrar.

Motion 7.0: That the ACAO Succession Plan be approved as presented. Moved by: Stacey Dube. Seconded by: Olatunde Olatona. Carried.

2.5 Meeting Dates

- **Action:** Staff to canvas Council for the meeting dates for the next 2021/2022.

3. REGULATORY BUSINESS

3.1 Regulatory Committee Reports

a) Competence Committee

The committee requested approval of two policies regarding the Continuing Competency Committee audit policies.

Motion 8.0: That the draft Continuing Competence Audit Procedures be approved. Moved by: Stacey Dube. Seconded by: Olatunde Olatona. Carried.

Clarification was provided that the Audit Procedures is not a static document and that any further feedback and recommendations would be brought to Council for approval.

Motion 9.0: That the draft Continuing Competence Program Audit Checklist be approved as presented. Moved by: Olatunde Olatona. Seconded by: Chinedu Ogbonna. Carried.

b) Registration Committee

The committee is requesting approval for the competence NACOR failing and upgrading policies. We should promote the NACOR practice exam in future.

Motion 10.0: That the draft Competence Examination and Upgrading Policy be approved as presented. Moved by: Olatunde Olatona. Seconded by: Assad Choudhry. Carried.

3.2 Register Changes

Motion 11.0: That the Register Changes be approved. Moved by: Stacey Dube. Seconded by: Chinedu Ogbonna. Carried.

4. ASSOCIATION BUSINESS

4.1 College and Association Activities Summary

The College and Association Activities Summary document was reviewed. The Health Minister will want to see specifically how it is divesting from the Association. We had hoped to have a proposal from the Association Steering Committee for this budget meeting to present to Council however the timeline was short. The letter for the committee was reviewed by Council and it was suggested that we clarify they are receiving 20% and the remaining is covered by additional expenses that are required for separation.

4.2 In-Camera Session

Council conducted an in-camera session at the conclusion of the meeting.

Adjournment

Meeting was adjourned at 11:53 a.m.

Respectfully Submitted,

*Kristie Murray
Recording Secretary*